

# NVAR Continuing Education

## January - April 2010 Schedule

Sponsored By:



Every VA Licensee is required to complete 16 hours of Continuing Education in a two year licensing period. Licensees are required to obtain eight hours of mandated (Fair Housing, Legal Updates, Ethics, Agency and Contracts) along with eight hours of elective topics. The following classes meet both mandated and elective requirements.

### 16hr CED Day Series

**8:45 AM - 4:45 PM**

16hr Day 1 1hr Contracts, 2hrs Fair Housing, and 1hr of Legal Updates and Advanced Residential Finance. Also 8hrs DC elective CE.  
 16hr Day 2 1hr Agency, 3hrs Ethics and 4hrs General Education. Also 8hrs DC elective CE.

#### Day 1

FULL Jan 2 Fairfax  
 FULL Feb 13 Fairfax  
 FULL Mar 13 Fairfax  
 FULL Apr 10 Herndon

#### Day 2

FULL Jan 30 Fairfax  
 FULL Feb 20 Fairfax  
 FULL Mar 20 Fairfax  
 FULL Apr 17 Herndon

### 16hr CED Evening Sessions

**6:00 - 9:30 PM**

Eve 1 & 2 2hrs Fair Housing, 1hr Virginia Agency, 1 hr Law, 3hrs Ethics, & 1hr Contracts. Also 8hrs DC elective CE.  
 Eve 3 & 4 1 hr of Regional Contracts, 3hrs Fair Housing, & 4hrs Advanced Residential Finance. Also 8hrs DC elective CE.

Jan 12, 14, 19, 21 Herndon  Feb 2, 4, 9, 11 Fairfax  
 Mar 2, 4, 9, 11 Fairfax  Apr 13, 15, 20, 22 Fairfax

### Mandatory Topics

**8:45 AM - 4:45 PM**

8hr Mandated CED - 1hr Contracts, 2hrs Fair Housing, 1hr of Legal Updates, 1hr Agency & 3hrs Ethics. Also 8hrs DC elective CE.

Jan 25 Herndon  Feb 23 Herndon  
 Mar 24 Herndon  Apr 26 Herndon

### Elective Topics

**8:45 AM - 12:25 PM & 1:00 - 4:45 PM**

**New Rules RE Finance** - 4hrs of VA Elective CE.

Jan 26, 8:45 am - 12:25 pm Herndon

**Negotiations** - 4hrs of VA Elective CE.

Jan 26, 1:00 - 4:45 pm Herndon

**Green Course** - 4hrs of VA Elective CE.

Feb 24, 8:45 am - 12:25 pm Herndon

**Construction Essentials** - 4hrs of VA Elective CE.

Feb 24, 1:00 - 4:45 pm Herndon

**Agency & Disclosure** - 4hrs of VA Elective CE.

Mar 26, 8:45 am - 12:25 pm Herndon

**Environmental Issues** - 4hrs of VA Elective CE.

Mar 26, 1:00 - 4:45 pm Herndon

**Environmental Issues** - 4hrs of VA Elective CE.

Apr 27, 8:45 am - 12:25 pm Herndon

**Construction Essentials** - 4hrs of VA Elective CE.

Apr 27, 1:00 - 4:45 pm Herndon

**CIRCLE ONE:** Series fees: \$175 NVAR Member \$205 Non-Member  
 Full day fees (8 Hrs): \$ 95 NVAR Member \$115 Non-Member  
 Half day fees (4 Hrs): \$ 65 NVAR Member \$ 75 Non-Member

Location Adresses: NVAR Fairfax, 8403 Arlington Boulevard, Fairfax, VA 22031  
 NVAR Herndon, 520 Huntmar Park Drive, Herndon, VA 20170

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Home Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Email: \_\_\_\_\_

NRDS #: \_\_\_\_\_ Last 4 of SS#: \_\_\_\_\_

VA Real Estate License #: \_\_\_\_\_ NVAR Member: Yes No

Payment Type (please circle): AmEx Discover M/C Visa CHECK Check#

Credit Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CID: \_\_\_\_\_

Signature: \_\_\_\_\_ **FAX TO: 703-207-3270**

# NVAR Continuing Education

## 2010 Schedule

Sponsored By:

**Bank of America**



**Time** Check-in begins at 8:30 a.m. & Class starts promptly at 8:45 a.m.  
**\*Please Be On Time. Late Arrivals WILL NOT Be Admitted to Class**

**Tuition** Students may register for 16hr Series, full day or split classes into 2 half-day sessions  
Series fees: \$175 NVAR Member \$205 Non Member  
Full day fees: \$95 NVAR Member \$115 Non Member  
Half day fees: \$65 NVAR Member \$75 Non Member

**Registration**

Fax:	703-207-3270
Mail:	NVAR 8403 Arlington Boulevard, Suite 100 Fairfax, VA 22031
In Person :	NVAR Education Dept., Monday - Friday, 8:30 a.m. - 4:30 p.m.
Visit Our Web Site	<a href="http://www.nvar.com">www.nvar.com</a>
Call for Information	703-207-3244

**Registration & Fees** All fees must be prepaid. Make checks payable to NVAR, or MasterCard and VISA credit cards accepted. If you do not submit the correct payment amount, your registration will not be processed. Time constraints do not allow us to send written confirmations.

**Transfers/Refunds/Cancellation** One transfer free of charge allowed if notification given before class has met. Each additional transfer is subject to a \$5 processing fee. No refund after class has met or, if registered but individual does not attend. No refund if free transfer has been used. School reserves the right to cancel in which case full refund will be made. Students who cancel original registration subject to \$10 cancellation fee. Late arrivals will not be admitted to class.

**ADA** In compliance with Americans with Disabilities Act, notify NVAR Education Dept. at least 5 business days in advance for special assistance.

**Inclement Weather** NVAR School of Real Estate follows the closings or delays for the NVAR Headquarters Building. Information regarding course closings or delays may be obtained by calling the NVAR Education Department at 703-207-3244 at 7:00 a.m. the morning of the schedules class time.

**NVAR Building** The entire building is smoke free; smoking permitted at rear exterior of building. Parking is available both in front and back of building. Handicapped spaces are located at left side of building. Signs are posted daily on courses and room assignments. For your personal comfort, you may want to bring a sweater or jacket.

**Certificate of Completion** Each participant will be issued a certificate of completion at end of course indicating the number of Continuing Education hours, and date completed. It is the sole responsibility of the licensee to retain this certificate as proof of completion. A fee of \$5 is charged for replacement certificates.

**Virginia Real Estate Board (VREB) Requirements** July 1, 2004: Every licensee is required to complete 16 hours of continuing education every two-year licensing period. Licensees are required to receive 2 hours of Fair Housing, 3 hours of Ethics and a total of 3 hours ( Legal Updates, Contracts

**Pre-Registration Required      Payment Due With Registration      No Walk-Ins Accepted**